

Allen County

Conservation District

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Minutes for August 6, 2008 Board Meeting

The meeting was called to order at 7:30 am in the Iola Service Center at 202 W Miller Rd, Iola, KS 66749 by Craig Mentzer, supervisor.

Also Present:

DeWayne Jarred, Vice-Chairman
Ryan Garrett, Treasurer
Donna Beebe, Member
Juanita Tolle, Member
Kelli Kramer, District Manager
Tim Michael, Soil Conservation Technician

Approval of minutes of previous meeting:

A motion was made by Donna and seconded by DeWayne to approve the minutes as written. The motion passed unanimously.

Treasurer's Report

Fund	Expenses	Balance
Operations	\$2653.91	\$17340.80
Enterprise	\$0.00	\$8314.42
Petty Cash	\$0.00	\$10.00

A motion was made by DeWayne and seconded by Donna to accept the report as written and to pay the bills. The motion passed unanimously.

Communications

- 7/1/08 – Livestock Waste System funding available.
- 7/7/08 – Buffer Funding will be \$7500 this year. We will receive this amount minus what we have in our account currently.
- 7/7/08 – Forestry Notes from NACD
- 7/8/08 – Amendments to KPERS for Non-Spouse Beneficiaries
- 7/8/08 – New Report in Quickbooks for unpaid bills – see example
- 7/16/08 – North American Association for Environment Education conference will be in Wichita this fall.
- 7/17/08 – State association of KS Watersheds newsletter
- 7/21/08 – NACD Newsletter
- 7/22/08 – KACD Contest Themes: Speech – Power of Conservation, Poster- Water is life
- 8/1/08 – Jeff Sellman's Insurance will be cancelled on 8/11/08 if he does not pay

Matt's NRCS report is attached – was given by Tim Michael, Matt is on vacation

District Report – Kelli Kramer

1. Ranked and sent out all FY 2009 cost share. We were able to fund all but 2 applications for Water Resources, and we have funds still left in Non-Point Source.
2. July 23 was No-Till Whirlwind Tour in Garnett. There were 100 people there, and 14 were from Allen County.
3. We have a new member of our board, Juanita Tolle
4. August 13 will be the KACD Fall Area Meeting at the Rivertree Christian Church. Board members are invited and encouraged to attend.

Important Dates

- August 13 – Area 5 KACD Meeting here in Iola
- August 19 – Carly has a Dr. Appt, will be gone in morning
- September 1 – Labor Day Office Closed

New Business

3. Supplies:

- a. We are in need of flags. Blackburn is still the cheapest on flags. If we get 4 boxes, the total will be around \$300.00 (depending on shipping). Order flags?

The motion was made by DeWayne and seconded by Donna to order 4 boxes of orange flags. We will order flags from Blackburn Manufacturing.

- b. We are in need of stamps. Purchase stamps?

The motion was made by Ryan and seconded by DeWayne to purchase stamps.

- c. We are also out of envelopes. Iola Office Supply - \$53.49 Office Depot - \$26.94

The motion was made by Juanita and seconded by Donna to purchase envelopes, but to go to Iola Office Supplies and see if they will match the prices of Office Depot. Even if Iola Office Supplies is more expensive, but close to the cost of Office Depot, we are going to purchase locally. It is at the discretion of the District Manger where to purchase the envelopes.

- d. We are running out of checks. We have 52 Operations and 37 Enterprise checks left. Do you want to reorder?

It has never been brought before the board to order checks before, it is just automatic to order checks. I brought it before the board because the amount would be more than was it is in petty cash, but it was decided to just order more checks automatically.

- 4. The KACD annual meeting will be November 23, 24, and 25 at the Wichita Hilton. I would like to attend at least Sunday and Monday, Tuesday would be optional. We have rooms reserved if it is ok to go. Board members are encouraged to attend. Prices are not listed yet, I will let you know when they are. Send Kelli? Board members attend?

The motion was made by Juanita and seconded by Donna to allow Kelli to attend the KACD meeting, and to pay for room, board, and mileage to the meeting. Two board members expressed interest in going, after the list of break-out sessions comes out, they will decide who wants to go.

- 5. Buffer Coordinator: We need to get someone hired, we have gotten funding for this fall, but if we don't spend the money, we won't get any money. Bill Schoenberger, the Super DC for this area, is going to retire in October and is interested in the position. Can we give him an application and do we set any parameters for the job? Funding for this year would have been \$7500, but since we have \$4186.48, they will keep the funds until we use them.

It was decided to forward an application to Bill for the position.

- 6. Our seed license is up on August 31. Do we want to renew the license at an expense of \$10?

The motion was made by Donna and seconded by DeWayne to renew the license to sell grass seed.

- 7. I made contact with Kansas ISP about getting the website up and going, and have had difficulty getting it running. They are less than helpful and told me to go to another company to do half of what we are paying them to do! KACD has a company that host websites for conservation districts, at a cost of \$150/year + \$30 the first year, and then \$165/year after that. They will take a check, and we will get everything we need included. Can we change who we are going to use as a host to GreenEarthHost?

Because of the difficulty in working with Kansas ISP, it was decided to go with GreenEarthHost to host the district website. Kelli will make contact and get everything going with the website. The motion was made by Ryan with unanimous consent to go with GreenEarthHost.

- 8. Our Annual Work Plan needs to be reviewed, have changes made, and approved and sent to the state office. The plan is attached.

The annual work plan was reviewed by all and signed by the District Chairman.

- 9. I made a mistake on the state-cost share for this year. It is NOT allowed what we did with the limits, I read the handbook wrong. So we need to change the landowner limit, and since I already entered all of the contracts and some of them returned back to me, Dee told me that we should switch the limit to \$3000.

The decision was made to set the cost-share limit at \$3000 because the contracts have already been sent out.

- 10. Need to schedule the next meeting. September 2 or 9? We will be switching back to evening meetings starting in September. The next meeting will be September 2 at 7:30 pm.

MINUTES APPROVED

_____ CHAIRMAN _____ Date

_____ DISTRICT MANAGER _____ Date

