

# ALLEN COUNTY CONSERVATION DISTRICT BOARD MINUTES

202 W. MILLER RD., IOLA, KANSAS

March 7, 2006

1. Meeting was called to order by Vice-Chairman, Craig Mentzer, at 7:00 PM, and held in the USDA Service Building, Iola, Kansas, 66749.
2. ALSO PRESENT:  
DeWayne Jarred, Treasurer, **Present**  
Allen Terrell, RC&D Member, **Present**  
Matt Loomis, Member, **Present**  
Ann C. Houk, District Manager, **Present**  
Matthew T. Powel, District Conservationist, **Present**  
George H. Cole, Soil Conservationist, **Present**
3. APPROVAL OF MINUTES OF PREVIOUS MEETING:  
A motion was made by Matt to approve the Minutes of February 7, 2006 as sent out to each Supervisor. This motion was seconded by Craig. Motion carried.
4. TREASURER'S REPORT:  
Expenses for March – Operations Account \$3,018.44, Buffer Account \$45.22, Enterprise Account \$1,764.94. A motion was made by Matt to pay the bills due and payable, and to accept the Treasurer Report. This motion was seconded by Ryan. Motion carried.
5. CORRESPONDENCE RECEIVED:
  - A. Receipt for dues from KACD
  - B. Bioenergy and Wood Products Conference II – March 14 – 18, Denver, Colorado
  - C. Bill Gilliam, NRCS Assistant State Conservationist, Emporia, will be coming to our Board Meeting for April 4<sup>th</sup>.
  - D. GoPromos have a nice Key Tag – 150 @ .69 each (\$103.50) might be used for Annual Meeting next year.
  - E. Dee Turner, State Conservation Commission – is offering some training for Quick Books; I would be interested in the one day training. There will be a 2 day training, but don't think I would want that again. It will be held at the NRCS Conference Center in Salina, and will cost \$85.00 for the session. If I go I would go the afternoon before. The trainer cost will be more than the \$85.00 and the State Conservation Commission will be picking up the difference.
  - F. Rick Davis, Kansas Grazing Lands Coalition – meeting is scheduled for March 14, 2006, at the NRCS State Conference Center, Salina.
  - G. KACD minutes of January 18, 2006.
  - H. KACD Auxiliary – Thank you to the Districts that paid dues for 2006, we didn't pay ours of \$25.00.
  - I. Dee Turner, State Conservation Commission – *Investigating Your Environment* brochure, is an environmental education workshop sponsored by the Kansas Association Conservation and Environment (KACEE) for all educators.

- J. Mindy Vogt from Newton, Thanking districts for supporting 2006 Conservation Legislative Fair that was held in Topeka on January 17.
- K. Environmental Educator's Guide – The Fur Traders Collection.
- L. Continental Western Insurance Company – Renewal offer by Berkley Risk Administrators Company – \$327.00 for this year, this is for our Workers' Compensation Policy.
- M. Scott Carlson, State Conservation Commission – Gary Kilgore, Extension Specialist will be giving a presentation on Sericea control at the Spring Workshop, March 14.

6. NATURAL RESOURCES CONSERVATION SERVICE REPORT:

See attached is Matt's NRCS conservation report

7. CONSERVATION DISTRICT REPORT:

None

8. NPS POLLUTION REPORT:

Ann has worked with Allen Weber, County Sanitarian about some septic systems in the county.

9. OTHER REPORTS:

10. REVIEW AND APPROVAL OF CONSERVATION PLANS:

11. DISTRICT PROGRAM:

12. UNFINISHED BUSINESS:

13. NEW BUSINESS:

The Quick Books communications was discussed. A motion was made by Matt to give Ann permission to attend the Quick Books training May 11, pay for expenses that will be occurred for the training. This motion was seconded by Allen. Motion carried.

Craig appointed Matt as Treasurer for the evening, but DeWayne, Treasurer, came in before Matt got started the Treasurer Report.

The communications for Continental Western Insurance Company, our carrier for Workers Compensation Policy was discussed. A motion was made by Allen and seconded by DeWayne to pay the \$327.00 for the policy. Motion carried.

A motion made by DeWayne and seconded by Matt to give Steve Kipp a clock for being a Supervisor. Motion carried. The clock will be ordered by NACD. We will invite Steve to eat with us for the next meeting and then present him the clock. Ann needs to find the eating place and let the supervisors know where at a later time. This will be for supervisors, and staff only, not spouses.

DeWayne reported that Laser Specialists would not come down on their price for a new laser level. A motion was made by DeWayne to order the laser level for \$1196.00 plus battery pack for \$162. This motion was seconded by Ryan. Motion carried. Then put the old level up for sealed bids and put ad in the Iola Register. The sealed bids should be delivered to the Conservation District Office with a closing date of March 25, and would be opened at the board meeting of April 4<sup>th</sup>. The level will be sold as is. It still works, but the range of the level is about 400 feet.

Earth Day is April 21, and we will be working with kids from the fourth grades from Jefferson and McKinley Schools of Iola. This will be held at the Richard Sutherland farm, about 1½ miles north of

Iola. We will have Don Gastineau with soils, Lance Hodges with wildlife, Don George for wildlife, Doug Spencer for grasses, and the streambank trailer, Tim Michael and Ron Davis for terraces, George and Ann were ever needed. Will need help from Supervisors if you can come to help.

The audit for 2005 was discussed. Last year we used Snodgrass, Dunlap, and Company as our auditor, and their charge was \$650.00. Ann has talked with Gail Thornbrugh, District Manager for Woodson County Conservation District and she reported that Hutinett, Schlotterbeck & Burns will charge \$500.00 for an Agree Upon Procedures Audit. A motion was made by Matt to use Hutinett, Schlotterbeck & Burns as our auditors. This motion was seconded by DeWayne. Motion carried.

Ann reminded the Supervisors about the Spring Workshop, March 14, and will be held at the RiverTree Church, located just across the street from our office. Registration begins at 9:00 AM, and we will be providing the refreshments for registration and break times.

Election of officers –

Chairman – Craig Mentzer was nominated by Matt, seconded by Allen, motion carried.

Vice Chairman – DeWayne Jarred was nominated by Matt, seconded by Allen, motion carried.

Treasurer – Matt Loomis was nominated by DeWayne, seconded by Allen, motion carried.

All supervisors will be able to sign checks, and right now the Bank Accounts are at the TeamBank, NA, in Iola.

The April meeting will be Tuesday evening, April 4, at 7:00 PM and Supervisors will be notified where the meal will be held later, the meeting will start around 8:00 PM and will be held in the USDA Service Center Building. Bill Gilliam, Assistant State Conservationist, Emporia will be making a visit for the April meeting. This meeting adjourned at 8:20 PM.

MINUTES APPROVED \_\_\_\_\_  
DATE

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
DISTRICT MANAGER