

# ALLEN COUNTY CONSERVATION DISTRICT BOARD MINUTES

202 W. MILLER RD., IOLA, KANSAS

- October 2, 2007 -

Meeting was called to order by Chairman, Craig Mentzer, at 8:00 PM, and was held in the USDA Service Center Building, Iola, Kansas, 66749.

## ALSO PRESENT:

DeWayne Jarred, Vice-Chairman  
Donna Beebe, Member  
Ryan Garrett, Treasurer  
Kelli Kramer, District Manager  
Matt Powe, District Conservationist, NRCS

APPROVAL OF MINUTES OF PREVIOUS MEETING: A Motion was made by Ryan and seconded by DeWayne to accept the minutes of September 4, 2007 as written.

TREASURER'S REPORT: Treasurers Report – Expenses for Operations Account \$2646.46, Enterprise Account \$0.00, Petty Cash \$16.40, and Buffer Account \$67.80. A motion was made by Ryan and seconded by Donna to approve the Treasurers report. Motion passed.

## CORRESPONDENCE RECEIVED:

1. 9/10 – KPERS Papers, newsletter explaining KPERS benefits
2. 9/10 – Forestry Notes and Comic from National Association of Conservation Districts
3. 9/19 – Email about ordering Grassland Award signs from Sharp Bros. I talked with Matt and we have one person to nominate, so I ordered a sign to give at the annual meeting.
4. 9/20 – Survey over conservation districts training needs from Cathy Greene. Need to fill out and return.
5. 9/21 – The district received a supplemental allocation of \$1352 in Water Resources and \$3547 in Non-Point Source. The money came from carry over balances in FY2007.
6. 9/21 – We received an amendment to the Cooperative Agreement on district clerical assistance provided to NRCS on EQIP/CSP contracts and applications that will extend the agreement through March 31, 2008. Need to sign and return.
7. 9/24 – Statement for dues for membership in State Association of Kansas Watersheds.
8. 9/25 – Privacy promise from Emprise Bank
9. 9/26 – Call for pictures of new employees for annual KACD meeting.
10. 9/27 – The Marais des Cynges WRAPS Livestock committee will be having a quarterly meeting on October 12 at 9:30 am in Paola, KS.
11. 9/28 - The Marmaton WRAPS has had it's implementation stage funds approved and will be having a Work Group Meeting on October 11 at 2:00 pm. They will be starting work on a survey, information packet, and website.
12. 10/1 – Explanation of activities at KACD Conference

NATURAL RESOURCES CONSERVATION SERVICE REPORT: Matt Powe's NRCS report is attached.

## CONSERVATION DISTRICT REPORT:

1. Attended NRCS Filing training in Emporia with Matt on Sept. 12.
2. Attended KPERS training in Topeka on September 18.
3. Attended Quickbooks training in Salina on September 25 & 26.
4. If no one is interested in attending the KACD conference in November, I will be giving the rooms we have reserved to Bourbon County. I will not be able to attend, and Matt has also decided not to go with the fast EQIP sign ups.

5. The battery on the new level that the district owns has started to malfunction. I have followed the instructions from the company to get it worked on, but there may be a fee to fix it because it no longer has any warranty.
6. Ann has agreed to come and work while I am on maternity leave. We need to decide what to pay her and how many hours we want her to work. She is only looking to work part time, maybe covering lunches and a little before and after.
7. I will be working on putting together a 4<sup>th</sup> quarter newsletter to be sent out to 200 producers.

**NPS POLLUTION REPORT:** All contracts have been returned signed. With the extra allocation, I was able to sign up a producer for a pond, watering facility, fencing of the pond, and some pasture and hayland planting. Also, we have had one onsite wastewater facility finished; I am waiting for the inspection from Alan Weber before I can make payment. We have \$2285.74 left in the allocation to be used.

**OTHER REPORTS:** Water Resources Report: All contracts have been returned signed. There is \$1105.55 left in the allocation to be used.

The following WR contracts have been completed:

WR-2008-12	4520 lf of terraces
WR-2008-13	grade stabilization structure
WR-2008-6	1525 lf of terraces
WR-2008-11	6927 lf of terraces

**REVIEW AND APPROVAL OF CONSERVATION PLANS:** Two modifications signed.

**UNFINISHED BUSINESS:** Drill: It was decided to find out at what APR we can get the drill from J&W/Great Plains. Then, we are to take that to the local banks to see if anyone is willing to match or beat the interest rate because we have CD's at that location. Also, need to find out what the penalty is for pulling the CD's out early. We want to finance for 3 years with money down. We plan to use one of the CD's to pay for the down payment. Jeff Sellman has agreed to run the drill for the district.

**NEW BUSINESS:**

1. It was voted and agreed upon to pay dues to join the State Association of Kansas Watersheds. The dues will be \$50. The motion was made by DeWayne and seconded by Donna.
2. The name(s) were never changed on the CD at Emprise Bank. Need to make the following changes: take off Ann Houk, add Kelli Kramer. Check on what supervisors have their names on it, and make sure that Donna Beebe, DeWayne Jarred, Ryan Garrett, Allen Terrell, and Craig Mentzer are on it.
3. Annual meeting: The annual meeting will be held on February 23, 2008 in the Lola High School Commons Area. The meeting will begin at 7:00 pm. The cost to use the high school will be the cost of one janitor's salary for the time the building is open.
4. We need to get with Bourbon County to put an ad in the paper to hire a buffer coordinator. A motion was made by Craig and seconded by Donna.
5. Ann Houk will be covering for Kelli while on maternity leave. It was decided to let Matt/Tim/Kelli determine the times that she is needed to work, and to pay here what Kelli is making, \$9.50 /hr.

**NEXT MEETING:**

The next meeting will be November 6 at 7:30 am at the USDA Service Center in Lola, KS. Donuts will be provided.

MINUTES APPROVED

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DATE

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CHAIRMAN

\_\_\_\_\_  
DISTRICT MANAGER